To help you make the most of band camp at NIU, we have made arrangements with Housing & Dining to give you a waiver of room charges so that you can move into your fall room selection on the report date we agreed upon with Housing & Dining for participation in the Huskie Marching Band. Your waiver will begin Sunday, August 17, 2008 at 2 P.M. and will last through Thursday, August 21, 2008, when the halls officially open for the fall semester. Move-in will occur between 2pm – 5pm on Sunday, August 17th.

To confirm your intent to move in early (that is, before Thursday, August 21, 2008), you will need to go online at the Housing & Dining website and select the “Room Retention” option. This is the same website and program you used to choose your room for Fall semester: www.housing-dining.niu.edu. As you may remember from when you used this program before, the Student Web Self-Assign program may be accessed using Internet Explorer and Netscape web browsers but is incompatible with Safari or Mozilla Firefox.

On the bottom right side of that page you will see a link to “Early Arrival Room Retention”. Early arrival bookings may be made online through August 13th at 11 p.m.

When you select the early move-in dates for your room, the $50 per day charge will display, indicating that it will be billed to your Bursar account. Although the ending date of the Early Arrival Room Retention period is 8/21/08, you will NOT be billed twice for that date.

Housing & Dining staff will remove the waived charges after we have confirmed with them that you have met all your obligations to the Huskie Marching Band, participation in which made you eligible for a waiver. The waived charges will be removed before the date that date finance charges would be applied on an unpaid balance. Waivers are estimated to be completed by the end of the second week of classes.

Please be aware that if you choose to move into your residence hall prior to the time the early arrival date for our group, you will be charged the standard $50 per day fee up until the program waiver date arrives.

Since you will be arriving before official hall opening, please be aware that by requesting early arrival you are agreeing to take your room “as is,” with full understanding the Building Services and university Crafts staff will continue to do summer cleaning and complete repairs up until the official fall Move-In Day on August 21. Hall staff will be on duty to assist you with emergency situations, but generally will not be available to provide other services until fall semester hall opening on August 21.

If you have any questions please contact the band office at (815) 753-1042 or at band@niu.edu.

Sincerely,
NIU Huskie Marching Band Staff