The University Assessment Panel (UAP) meeting was held on Friday, 3 April 2015, at 10:00 am in Altgeld 203.

**Announcements**

Chris Parker let the group know that the Office of Assessment Services will be hosting a 2015-2016 UAP Orientation on Tuesday, April 28, 2015, at 2:30-4:00 pm, Altgeld 225. The academic programs that have reports due in the fall have been invited. Chris invited UAP members to attend the orientation so they can help give the programs some advice on how to write their reports and what is expected and what the UAP looks for.

**Assessment Plan for University Honors**

The assessment plan for University Honors was discussed. J.D. Bowers, Associate Vice Provost, University Honors, was on hand to discuss the plan and answer any questions the group may have had. Feedback will be sent to the program.

**Program Prioritization**

Carolinda Douglass gave an update on program prioritization. She gave a brief description of what the group is doing and what the sub-groups are doing as well. There is a Coordinating Team that is responsible for coordinating the efforts of the program prioritization process. There are three sub-groups that have been created which are for Communications, Criterion Selection, and Data. More sub-groups may be created at a later time. Nominations for membership on the two Task Force were opened about 3 weeks ago and will close on April 10. The Academic Task Force will have 15-20 members on it, will have a representative from each of the seven colleges, and will be comprised of tenured faculty or instructors. The Administrative Task Force will also have 15-20 members, will have a representative from each of the ten divisions, and be comprised of mainly staff but will have some tenured faculty and/or instructors.

**Academic and Academic Support Unit Checklists and Rubrics**

Chris Parker talked about the checklists and rubrics and some of the changes that have been made based on feedback the Office of Assessment has received. More changes will be made to the rubrics and checklists based on the feedback the group gave. These will be the checklists and rubrics that will be used going forward.

**Academic and Academic Support Unit Assessment Plan and Status Report Template**

Chris Parker talked about the templates that will be used for the upcoming year for the programs that have reports due in the fall. The assessment plan and status report template and guidelines will be passed out at the UAP Orientation on Tuesday, April 28, 2015.
Chris Parker gave an update on the assessment expo that was on Friday, March 20, 2015.

The meeting was adjourned at 12:00 p.m. The meeting scheduled for 17 April 2015 has been canceled. The next UAP meeting will be in the fall of 2015.