

NORTHERN ILLINOIS UNIVERSITY

SCHOOL OF ART and DESIGN

DEKALB, ILLINOIS 60115-2883



Northern Illinois  
University

# 2017-18 TUITION SCHOLARSHIP AWARD

FOR INCOMING FRESHMAN ONLY

## INFORMATION SHEET AND APPLICATION GUIDELINES

The School of Art and Design offers a limited number of Tuition Scholarships and partial tuition scholarships for talented incoming freshmen art majors. The Scholarships can ONLY be applied to tuition and CANNOT be used to pay other fees. Recipients are responsible for any balance of tuition and all assessed fees. Students who are awarded this scholarship and maintain the 12-hour minimum course load, as well as continue to meet the criteria listed below, are eligible to hold this scholarship for a maximum of two years when funds are available. Scholarship benefits may not be applied to tuition for summer terms.

In order to receive and maintain a scholarship, a recipient must enroll in and complete a minimum of 12 semester hours, including courses appropriate to the art major and selected emphasis each semester, and meet the following criteria:

- a. Must have applied and been accepted to NIU based on meeting or surpassing the minimum freshman admission criteria as published in NIU's *Undergraduate Catalog*.
- b. Maintain a minimum 2.0 overall grade point average.
- c. Maintain a minimum 3.0 overall grade point average in *art courses*.

## THE APPLICATION AND PORTFOLIO SUBMISSION IS A TWO-STEP PROCESS

- The first round is a digital submission of artwork that will be reviewed by a Scholarship Committee which selects the portfolios for the final round for consideration.
- The final round is used as a follow up for additional documents if it is needed.

## SUBMISSION PROCESS:

- Submit scholarship application. An application form is attached within this packet and may be duplicated for additional copies.
- Submit a digital portfolio with **ONLY 10 pieces of artwork on a flash drive, CD or DVD media disc.** Submitted works may be from one or more of the following categories: drawing, painting, photography, jewelry, sculpture, ceramics, illustration, video, animation, digital interactive work, fiber, graphic design, and printmaking. For 3-dimensional or large work, such as a mural or installation, you may submit four views of the piece. If all work is **3D or large in scale**, a total of no more than 40 images may be submitted.

## Instructions for Digital Portfolio:

- Portfolios must be submitted on a recordable flash drive, or CD/DVD in a jewel or other protective case that can withstand shipping in the US mail. The flash drive or disc media should be clearly labeled with applicant's NAME, NUMBER of WORKS and CLASSIFICATION of work (e.g. Sculpture, ceramics, painting, drawing, etc.) The discs will not be returned to the applicant but will become property of the School of Art and Design.
- Include all portfolio JPEGs in their own file folder on a single flash drive, or CD/DVD. (See below for image formatting instructions.)
- Include any other documents in a separate file folder on the same flash drive, or CD/DVD.
- **MUST include a digital image list** as an 8.5"x11" Word document listing the title/description, medium, year, and size of each artwork in the portfolio; identifying each artwork on the list with the same number as the JPEG filename. \*Optional: A digital copy of the image list can be provided as well in an additional file folder on the same flash drive, or CD/DVD.
- Three-dimensional work may require multiple views, **no more than four images per piece of art may be submitted**, label each slide indicating that it is the same piece. If all work is 3D, a total of 40 images may be submitted.
- **Optional:** can include a "contact sheet" with small (approximately 1"x1") printed color thumbnail images of the JPEG files (these printed images assist when identifying your artwork, but do not substitute for the JPEG files).

### ❖ For static imagery:

- File Format: **JPEG file format only**, any other format will disqualify the applicant from consideration.
- Resolution: 72 dpi.
- File Size: no larger than 2.0 MB or 9 inches on the longest side – approximately 700 x 700 pixels.
- File Name: identify each image with your last name and number. *For example:* sailer001.jpg, sailer002.jpg, sailer003.jpg . . .

### ❖ Animation, motion-based or interactive media:

- An explanation sheet, including the description of the computer generated art, software and hardware used, and any additional instructions for accessing the images, must accompany the application. Files submitted on a flash drive or CD/DVD that do not open will be disqualified from the evaluation.

### ❖ Art History Submissions:

- Applicants must provide relevant application materials that demonstrate a genuine commitment to the discipline of art history.
- Applicants should submit examples of scholarship; a minimum of two research papers, each approximately five pages in length.

### Suggestions for producing digital images:

Use a 6 MP (mega pixel) or higher camera and if using auto focus, make sure that the artwork is clear, sharp and in focus. It is important that the slide reflects the original's color, sharpness, and values (exposure); be sure to set the proper camera exposure and "White Balance" for the lighting conditions (consult your camera manual). It is also important to eliminate distracting backgrounds by filling the viewfinder as much as possible with the artwork (but not cropping the artwork) and by using a solid neutral cloth or wall. Make final edits in a photo editing program.

**APPLICATION DEADLINE: Monday, February 06, 2017**

Send your submission to:

School of Art and Design  
Attn: Scholarship Committee  
Jack Arends Hall, Room 216  
Northern Illinois University  
DeKalb, IL 60115-2883

To ensure meeting the application deadline, please allow sufficient time for delivery of mailed portfolios. If there is a concern of missing the deadline using regular mail it is recommended that you send your portfolio packages overnight express.

*Applicants will receive notification of their scholarship competition status in March, if not earlier.*

**Please use this as a mailing label.**

**SCHOOL OF ART AND DESIGN  
ATTN: SCHOLARSHIP COMMITTEE  
JACK ARENDS, ROOM 216  
NORTHERN ILLINOIS UNIVERSITY  
DEKALB, IL 60115-2883**

NORTHERN ILLINOIS UNIVERSITY

# SCHOOL OF ART and DESIGN

2017-2018 TUITION SCHOLARSHIP AWARD

Incoming Freshman Only

**DIRECTIONS:** Please complete this application by printing or typing clearly. Include the application with your portfolio and send them to: School of Art and Design, Attn: Scholarship Committee, Jack Arends Hall, Room 216, Northern Illinois University, DeKalb, IL 60115-2883.

***Include the following:***

- ❖ CD/DVD with JPEG images of 10 art pieces.
- ❖ Digital image list, preferably with image thumbnails.

NAME \_\_\_\_\_ SOCIAL SECURITY # \_\_\_\_\_

Last

First

HOME ADDRESS \_\_\_\_\_

Number & Street

City, State & Zip

HOME PHONE ( ) - E-Mail \_\_\_\_\_  
Area Code

Have you been granted or do you anticipate receiving an Illinois State Monetary Award? Yes \_\_\_\_\_ No \_\_\_\_\_

Describe your competence, special abilities, and areas of participation in art. Please include any special recognition or awards received. *You may attach a separate statement.*

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**STUDENTS MUST ENROLL IN AND COMPLETE 12 OR MORE CREDIT HOURS EACH SEMESTER.**

***All awards are contingent on admission to Northern Illinois University based on the published criteria for freshman admission in the most recent undergraduate catalog. Renewal for a second year is subject to the criteria as outlined in the application guidelines and continued availability of funds.***