

Coversheet for the Graduate School Travel Grant Application

Student Name

Z-ID

Program

Mailing Address

City

State

Zip Code

Email Address

Telephone ()

Advisor's Name

Advisor's Email

Name of Professional Meeting

Do not use abbreviations

Location of Meeting

City

U.S. State or Country:

Travel dates

to

Meeting

Activity

Mode of Transportation

Travel Budget

Itemize your expected expenditures as accurately as possible:

Conference/Meeting Registration Fee	\$	Name of Hotel/Motel
Transportation	\$	Hotel \$
TOTAL ALL COSTS	\$	Support Requested from Graduate School \$

Student Signature: _____

Date: _____

TO BE COMPLETED BY THE DEPARTMENT/SCHOOL CHAIR/DIRECTOR

The student is planning to travel between: (Check One)

_____ July 1 and September 30 (Deadline: June 15 at 4:30 PM)

_____ October 1 and January 30 (Deadline: September 1 at 4:30 PM)

_____ February 1 and June 30 (Deadline: January 20 at 4:30 PM)

Number of students in the department submitting travel grant proposals for the same period _____

The department ranks this applicant's proposal _____ of _____

APPROVALS:

Department/School Chair/Director Signature

Matching Funds Pledged By Department

Dean of the College (if pledging support)

Matching Funds Pledged by Department

Graduate School

Graduate School Funds

Submit the coversheet, proposal, and supporting materials to: Dean, Graduate School, 223 Adams Hall