2016 Application for Transfer Admission

Mail application to:
Office of Admissions
Northern Illinois University
1425 W. Lincoln Hwy.
DeKalb, Illinois 60115-2828

Telephone: 815-753-0446 or 800-892-3050
E-mail: admissions@niu.edu
Internet: www.admissions.niu.edu

Online application: (credit card payment only)
www.niu.edu/admissions/apply

Note: A $40 non-refundable fee is required to process this paper application (check or money order only).

Spring Semester 2016 Transfer Application Review

1. Individuals who submit complete applications including all official transcripts and test score information by November 1, 2015 will be considered for admission on a competitive basis and notified of the admission decision by or before December 1, 2015.

2. Individuals who submit complete applications after November 1, 2015 will be considered for admission on a competitive basis as long as space is available.

How to Complete This Application

Transfer applicants must submit the following:
1. A completed and signed application: pages 3, 4, 5, and 6 of this document.

2. Official transcripts sent directly from each postsecondary institution attended, including evidence of degrees earned. If you withdrew from an institution without earning any college credit, you must have that institution send an official transcript or official letter from the registrar verifying your withdrawal.

3. An official high school transcript indicating class rank and courses completed, or an official GED score report. (Not required for transfer applicants who have earned 24 or more semester hours of transferable college-level credit at the time of application.)

4. Official ACT or SAT scores: Transfer applicants who have earned 24 or more semester hours of transferable credit are not required to submit ACT/SAT scores but are encouraged to do so for research purposes.

5. U.S. military veterans should submit a DD214 form and verification of any courses or service schools completed.

Additional Deadline Information

- Early application is strongly recommended.
- Space limitations and/or budget constraints may necessitate earlier application deadlines.
- Individual colleges, departments, and schools may have specific deadlines. Refer to the section entitled "Application Deadlines for Limited Admission Majors, Emphases, and Area of Study" at www.niu.edu/admissions/downloadapp.shtml.
- Applications will be accepted on the following Monday if an application deadline falls on a Saturday or Sunday.
- For additional information regarding admission to the university, consult the “Admission” section in the Undergraduate Catalog, available online at http://catalog.niu.edu/.
**Immigrant applicants must submit the following:**

(Immigrant applicants are those who have received an official Alien Registration Card (I-551), or have official approval stamped in their passports.)


2. Academic documents listed in the “Transfer Applicants” sections on this page.

3. A catalog match evaluation report of all international academic records prepared by Educational Credential Evaluators (www.ece.org) at the student’s expense.

4. A clear photocopy of your Alien Registration Card and/or other appropriate Immigration documentation (attach to this application). Additional documentation and/or review of original documents may be required. Until documentation is received and approved, immigrant applicants will be classified as nonresidents for tuition purposes.

### Application Review

Northern Illinois University does not discriminate on the basis of race, color, religion, sex, age, marital status, national origin, disability, or status as a disabled veteran or Vietnam-era veteran, or any other factor unrelated to professional qualifications, in its admission procedures and in access to its programs. However, factors such as academic record, test scores, special talents or abilities, likelihood of success at NIU, personal character, and references may be taken into account in the admission process. Applicants will be considered for admission as long as space is available. To maintain the quality of academic programs, the number of freshman and transfer students admitted each semester will be determined by the level of university resources available. Northern Illinois University seeks a diverse student body to reflect the population base of the state, and consideration will be given to this factor in its admission practices. Applicants who meet admission criteria will be notified of an admission decision as soon as possible following the completion of their application file.

### International (nonimmigrant) students must submit the following:

1. A completed and signed application: pages 3, 4, 5, and 6. However, use of the online International Student Application is preferred and can be found at www.niu.edu/isfo/admissions/apply

2. $40 (U.S.) nonrefundable application fee.

Acceptable forms of payment include: 1) a check drawn on a U.S. bank paid in U.S. dollars, payable to Northern Illinois University; 2) an international money order paid in U.S. dollars, payable to Northern Illinois University. Please check with the international division of your bank to make sure that the payment form you choose can be used within the United States.

3. Official English translations of academic records from secondary schools and all colleges and universities attended.

4. All test scores, including the TOEFL (Test of English as a Foreign Language), or if transferring from a U.S. institution, official transcripts.

5. Documentation of financial resources - A letter from your sponsor’s bank, on bank letterhead, or an official bank statement, showing sufficient funds for your first year of study.

Federal and state financial assistance is not available for international undergraduate students.

### International Student Application Deadlines

**Spring 2016** - October 1, 2015

**Fall 2016** - May 1, 2016

For further information please contact:

NIU International Student and Faculty Office,

Williston Hall 406, DeKalb, IL 60115

Telephone: (815) 753-1346

E-mail: isfo@niu.edu

Internet: www.niu.edu/isfo/

Fax: (815) 753-1488

The Admissions Office and the International Student and Faculty Office do not perform transcript evaluations on a walk-in basis.

Northern Illinois University is an equal opportunity/affirmative action institution and does not discriminate on the basis of race, color, religion, sex, age, marital status, national origin, disability, status based on the Victims’ Economic Security and Safety Act (VESSA) or status as a disabled veteran or Vietnam-era veteran. Further, the Constitution and Bylaws of Northern Illinois University provides for equal treatment regardless of political views or affiliation, and sexual orientation. Inquiries concerning application of Title IX, Section 504, and other statutes and regulations may be referred to the Affirmative Action and Diversity Resources Center, 1515 W. Lincoln Highway, DeKalb, IL 60115, telephone 815-753-1118.

Your Social Security Number (SSN) is requested pursuant to Public Law 93-579 for the University’s system of student records, as well as for compliance with federal and state reporting requirements. Your SSN is required if you are applying for financial aid but is not required for admission to the University. Providing an SSN will, however, speed up the processing of your application since we will not need to manually match your application with other materials such as transcripts and test scores. Supplying your SSN ensures that you will be able to claim the Hope Tax Credit, if you are eligible, on your federal tax return. The University has a strong commitment to ensuring the privacy and confidentiality of student records and will not disclose your SSN without your consent for any purpose except as allowed by law.
## Transfer Application

**PLEASE READ INSTRUCTIONS ON PAGES 1 & 2. PLEASE PRINT CLEARLY IN CAPITAL LETTERS.**

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<thead>
<tr>
<th>1. FULL LEGAL FIRST NAME</th>
<th>2. MIDDLE NAME</th>
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<th>3. FULL LEGAL LAST/FAMILY NAME</th>
<th>4. SUFFIX (example: Jr., III)</th>
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<th>5. IF INFORMATION NECESSARY TO PROCESS THIS APPLICATION IS LOCATED UNDER A DIFFERENT LEGAL NAME, PLEASE INDICATE SUCH NAME(S) BELOW.</th>
<th>6. DATE OF BIRTH (MM-DD-YYYY)</th>
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<th>7. PLACE OF BIRTH (City or Town)</th>
<th>8. STATE (OR COUNTRY) OF BIRTH</th>
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<th>9. GENDER M= male; F=female</th>
<th>10. U.S. SOCIAL SECURITY NUMBER (XXX-XX-XXXX)</th>
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<th>11. PERMANENT HOME ADDRESS (Street number, street name &amp; apartment number, if applicable)</th>
<th>12. CITY OR TOWN</th>
<th>13. STATE</th>
<th>14. ZIP CODE (XXXXX-XXXX)</th>
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<th>15. COUNTY (IF IN ILLINOIS)</th>
<th>16. PERMANENT HOME TELEPHONE</th>
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<tr>
<th>17. CELLULAR TELEPHONE (IF APPLICABLE)</th>
<th>18. IS IT ACCEPTABLE TO CONTACT YOU THROUGH CELL PHONE TEXT MESSAGING?</th>
<th>19. E-MAIL ADDRESS</th>
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<tr>
<td></td>
<td>☐ Yes ☐ No</td>
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<tr>
<th>20. CITIZENSHIP (Choose only one from A, B, C or D):</th>
<th>D. QA Non-Citizen Status – Choose this option only if A, B or C do not apply to you. You must also answer ALL of the following questions:</th>
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<tbody>
<tr>
<td>A. ☐ U.S. Citizen</td>
<td>Did you graduate from an Illinois high school or attain a GED in Illinois?</td>
</tr>
<tr>
<td>B. ☐ Lawful U.S. Permanent Resident</td>
<td>☐ Yes ☐ No</td>
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<tr>
<td>(You must submit a copy of your Alien Registration Card with this application.)</td>
<td>Will you have attended school in Illinois for at least three years as of the date of your high school graduation? (Attendance does not have to be consecutive. All students must submit high school transcripts to show 3 years of attendance.)</td>
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<tr>
<td>C. ☐ International (We urge you to use the on-line International Student Application at <a href="http://www.niu.edu/isfo/admissions/index.shtml">www.niu.edu/isfo/admissions/index.shtml</a>)</td>
<td>☐ Yes ☐ No</td>
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<tr>
<td>(We urge you to use the on-line International Student Application at <a href="http://www.niu.edu/isfo/admissions/index.shtml">www.niu.edu/isfo/admissions/index.shtml</a>)</td>
<td>Did you/Will you live with your parents while you attended high school in Illinois?</td>
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<td>☐ Yes ☐ No</td>
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<td></td>
<td>Do you intend to apply for permanent residency in Illinois? If yes, a signed affidavit will be required.</td>
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<td></td>
<td>☐ Yes ☐ No</td>
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<tr>
<th>21. PLEASE INDICATE YOUR MILITARY STATUS:</th>
<th>22. TERM FOR WHICH YOU ARE APPLYING (INDICATE ONE):</th>
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<tbody>
<tr>
<td>☐ No military service</td>
<td>☐ FALL</td>
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<tr>
<td>☐ Active Duty</td>
<td>☐ SPRING</td>
</tr>
<tr>
<td>☐ Active Reserve</td>
<td>☐ SUMMER</td>
</tr>
<tr>
<td>☐ National Guard</td>
<td>(August 2016)</td>
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<tr>
<td>☐ Inactive Reserve</td>
<td>(January 2016)</td>
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<tr>
<td>☐ Veteran</td>
<td>(June 2016)</td>
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<tr>
<td>☐ Dependent or Survivor of a Veteran</td>
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TO MONITOR COMPLIANCE WITH CIVIL RIGHTS LEGISLATION, FEDERAL AND STATE AGENCIES REQUIRE UNIVERSITIES TO DESCRIBE THEIR RACIAL/ETHNIC POPULATIONS. YOUR RESPONSE TO THE FOLLOWING WILL ASSIST OUR EFFORTS TO ENSURE COMPLIANCE.

23. ARE YOU HISPANIC OR LATINO/LATINA? (Hispanic or Latino/Latina means a person of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin, regardless of race.)
- [ ] YES, I am Hispanic or Latino/Latina.
- [ ] NO, I am not Hispanic or Latino/Latina.
- [ ] Prefer not to respond

24. REGARDLESS OF YOUR ANSWER ABOVE, CHECK ALL OF THE FOLLOWING THAT DESCRIBE YOU:
- [ ] AMERICAN INDIAN OR ALASKA NATIVE
  A person having origins in any of the original peoples of North and South America (including Central America), and who maintains a tribal affiliation or community attachment.
- [ ] ASIAN
  A person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian subcontinent including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam.
- [ ] BLACK OR AFRICAN-AMERICAN
  A person having origins in any of the Black racial groups of Africa.
- [ ] NATIVE HAWAIIAN OR OTHER PACIFIC ISLANDER
  A person having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands.
- [ ] WHITE
  A person having origins in any of the original peoples of Europe, the Middle East, or North Africa.
- [ ] None of the above or prefer not to respond

25. INDICATE BY NAME AND CODE YOUR PRIMARY AREA OF ACADEMIC INTEREST.
   SEE LIST OF UNDERGRADUATE MAJORS/EMPHASES AT www.niu.edu/admissions/apply/deadlines/transfer.shtml. (If undecided as to any college or major, list undecided any college or major. International students cannot use undecided any college or major.)

   Area of Interest: ____________________________
   Code: ________________________________

26. LOCATION OF CLASSES FOR WHICH YOU ARE APPLYING:
   - [ ] DEKALB (MAIN) CAMPUS ONLY
   - [ ] OUTREACH CENTERS ONLY

   For a list of programs available at Outreach Centers see www.niu.edu/offcampusacademics/index.shtml

27. HIGH SCHOOL FROM WHICH YOU GRADUATED (OR WILL GRADUATE)

28. CITY OR TOWN

29. STATE (OR COUNTRY) AND ZIP CODE

30. DATE OF YOUR GRADUATION (ACTUAL OR PLANNED) - (MM/YYYY)

31. DATES OF HIGH SCHOOL ATTENDANCE (FROM-TO) - (MM/YYYY-MM/YYYY)

32. If you plan to retake the ACT, please indicate the date: (MM/YYYY)

33. If you plan to retake the SAT, please indicate the date: (MM/YYYY)

34. HAVE YOU PREVIOUSLY ATTENDED NORTHERN ILLINOIS UNIVERSITY?  
   [ ] YES  [ ] NO  
   IF YES, INDICATE LAST TERM AND YEAR OF ATTENDANCE:
   - [ ] FALL
   - [ ] SPRING
   - [ ] SUMMER ________ (YEAR)
IF YOU HAVE ATTENDED ANY COLLEGE OR UNIVERSITY, INCLUDING NIU, YOU MUST PROVIDE THE INFORMATION REQUESTED BELOW. LIST ALL PAST, CURRENT AND FUTURE COLLEGE/UNIVERSITY ENROLLMENT(S), INCLUDING WORK TAKEN WHILE STILL ENROLLED IN HIGH SCHOOL. (USE ADDITIONAL SHEET IF YOU HAVE ATTENDED MORE THAN 4 SCHOOLS.) OFFICIAL TRANSCRIPTS ARE REQUIRED TO BE SENT DIRECTLY FROM ALL COLLEGES AND UNIVERSITIES ATTENDED IN ORDER FOR YOUR APPLICATION TO BE PROCESSED.

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<tr>
<th>35. NAME OF COLLEGE AND LOCATION (CITY AND STATE, OR COUNTRY) (MOST RECENT FIRST)</th>
<th>36. DATES</th>
<th>37. HOW MANY HOURS HAVE YOU COMPLETED?</th>
<th>38. IF YOU ARE ENROLLED NOW, FOR HOW MANY HOURS?</th>
<th>39. FUTURE ENROLLMENT: HOW MANY HOURS WILL YOU COMPLETE?</th>
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40. PAYMENT INFORMATION – Applicants are required to submit a $40 (U.S.) nonrefundable application fee with this application (Check or money order only. Do not staple.). The application fee may be waived in the cases noted below. If applicable, please check the appropriate box.  
- I am an employee of Northern Illinois University.  
- I am a former Northern Illinois University student who last attended NIU as an undergraduate, and I am applying as an undergraduate.  
- I am a transfer student applying for an extreme economic hardship waiver.  
  (For specific criteria, see [www.niu.edu/admissions/apply/transfer_app_fee_waiver.pdf](http://www.niu.edu/admissions/apply/transfer_app_fee_waiver.pdf))  
- I have previously applied and paid the application fee for another term during the 2016 year. This will be verified and if you have not applied for one of these terms, the $40 application fee will be required to process your application.  
  Term previously applied for:  
  - FALL 2016  
  - SPRING 2016  
  - SUMMER 2016  
- I am a military veteran. You will need to submit a copy of your DD214 for the application fee to be waived.

41. IF YOU DO NOT QUALIFY FOR A FEE WAIVER AS LISTED IN #40, PLEASE INDICATE ONE FORM OF PAYMENT (CHECK OR MONEY ORDER ONLY). INCLUDE WITH APPLICATION. DO NOT STAPLE.  
- Bank check/Personal check payable to Northern Illinois University  
- Money order payable to Northern Illinois University

If you wish to pay by credit card, please use the on-line application at [www.niu.edu/admissions/apply](http://www.niu.edu/admissions/apply)

For Office Use Only  
Waiver Request:  
Reason ____________________________  
Status _____________________________

ck     mo    ca     #    AMT    ini    date

42. LENGTH OF TIME AS AN ILLINOIS RESIDENT:  
YEARS MONTHS

43. ARE YOU A RESIDENT OF INDIANA, IOWA, MICHIGAN, MISSOURI, OHIO, OR WISCONSIN?  
- Yes  
- No

44. DO YOU INTEND TO PURSUE TEACHER CERTIFICATION?  
- Yes  
- No

45. Are you a Registered Nurse?  
- Yes  
- No

If No, have you completed or are you currently enrolled in an Associate degree in Nursing program?  
- Yes  
- No

If No, will you have completed your Associate degree program in Nursing PRIOR to starting NIU coursework?  
- Yes  
- No

46. NAME OF RELATIVE TO BE CONTACTED IN CASE OF AN EMERGENCY

47. RELATIONSHIP

48. STREET ADDRESS (INCLUDE APARTMENT NUMBER)

49. AREA CODE  TELEPHONE NUMBER

50. CITY OR TOWN

51. STATE (OR COUNTRY)

52. ZIP CODE
Criminal Disclosure – *This section must be completed and submitted by all applicants.*

Northern Illinois University is committed to maintaining a safe environment for all members of the University community. As part of this commitment, the University requires applicants to disclose information regarding their criminal background and/or misconduct that resulted in disciplinary separation from schools/universities you have attended. These cases will be reviewed by the University prior to a final admission decision being made. Such disclosure does not automatically disqualify an applicant.

All applicants must answer the following questions:

A. Have you ever been convicted of a felony or more than one misdemeanor?
   - Yes
   - No

B. Do you have criminal charges pending for a felony or a second (or more) misdemeanor?
   - Yes
   - No

C. Have you been dismissed (not allowed to attend classes) for one month or more for disciplinary reasons from any high school, college or university?
   - Yes
   - No

If you answered “Yes” to any of these questions, a review of disclosure materials must be completed prior to an admissions decision. Applicants are responsible for verifying the University’s receipt of the materials. Once you have been notified that your admission application is complete and you are a candidate for admission, an e-mail will be sent with instructions about how to submit the following documents:
- A brief explanation of your case
- Date(s)
- Locations (city, state, country)
- Related police reports, court dispositions and/or student conduct reports from educational institution(s) where dismissal occurred

A grant of permission to the University for complete access to official records, if any, will be e-mailed to you after have submitted your admissions application. Complete disclosure information must be submitted by mail to:

Criminal Disclosure Review Committee
Student Affairs & Enrollment Management
Northern Illinois University
208 Altgeld Hall
DeKalb, IL 60115

**Annual Security Report**

NIU provides information regarding campus security, personal and fire safety, including topics such as: crime prevention, emergency response procedures and crime reporting policies, in addition to crime and fire statistics for the most recent three calendar years. The Annual Security Report containing security and safety information is available at [www.safety.niu.edu](http://www.safety.niu.edu) or by contacting the University Police and Public Safety Department at 815-753-9628 to receive a hard copy. The Annual Fire Safety Report is available at [www.firesafety.niu.edu](http://www.firesafety.niu.edu) or by contacting the Environmental Health & Safety Department at 815-753-0404 to receive a hard copy.
### COLLEGE COURSES IN PROGRESS

You must complete this page, **IN ADDITION TO PAGES 3, 4, 5 AND 6**, if you are currently taking or planning to take any college or university courses before enrolling at Northern Illinois University.

**INDICATE ACADEMIC AREA OF INTEREST FROM ITEM 25**

**INDICATE CODE OF ACADEMIC INTEREST FROM ITEM 25**

I. **LIST BELOW ALL COURSES YOU ARE CURRENTLY TAKING. SEND AN OFFICIAL TRANSCRIPT AS SOON AS YOU HAVE COMPLETED THESE COURSES.**

<table>
<thead>
<tr>
<th>NAME OF COLLEGE OR UNIVERSITY</th>
<th>CITY/STATE/ZIP CODE (OR COUNTRY)</th>
<th>TERMS AND YEAR OF CURRENT ENROLLMENT</th>
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<tr>
<td>DEPT. NAME</td>
<td>COURSE NUMBER</td>
<td>COURSE TITLE</td>
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II. **LIST BELOW ALL COURSES YOU ARE PLANNING TO TAKE IN FUTURE TERMS BEFORE ATTENDING NORTHERN ILLINOIS UNIVERSITY. WE REALIZE THAT THERE MAY BE CHANGES IN THE LIST OF COURSES YOU PROVIDE. PLEASE INFORM US IN WRITING OF THESE CHANGES AS THEY OCCUR. SEND AN OFFICIAL TRANSCRIPT AT THE END OF EACH TERM YOU COMPLETE.**

<table>
<thead>
<tr>
<th>NAME OF COLLEGE OR UNIVERSITY</th>
<th>CITY/STATE/ZIP CODE (OR COUNTRY)</th>
<th>TERMS AND YEAR IN WHICH YOU PLAN TO ENROLL</th>
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<td>DEPT. NAME</td>
<td>COURSE NUMBER</td>
<td>COURSE TITLE</td>
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III. **IF YOU PLAN TO COMPLETE A DEGREE PRIOR TO YOUR ENROLLMENT AT NIU, PLEASE SUPPLY THE FOLLOWING INFORMATION.**

**DEGREE TO BE EARNED**

**DATE DEGREE WILL BE AWARDED**

**NAME OF COLLEGE/UNIVERSITY AWARDING DEGREE**
53. HAS EITHER OF YOUR PARENTS EARNED A FOUR-YEAR COLLEGE/UNIVERSITY DEGREE?
   - Mother  - Father  - Both  - Neither

54. WHICH, IF ANY, MEMBERS OF YOUR FAMILY GRADUATED FROM OR CURRENTLY ATTEND NORTHERN ILLINOIS UNIVERSITY? (CHECK ALL THAT APPLY)
   - Mother  - Father  - Brother  - Sister  - Grandparent  - Spouse

55. PARENT E-MAIL ADDRESS- If your family/parents would like to receive periodic announcements and updates from the NIU Office of Admissions, please provide their e-mail address.

   FIRST PARENT E-MAIL ADDRESS: ________________________________________@_________________________

   SECOND PARENT E-MAIL ADDRESS: ________________________________________@_________________________

56. CERTIFICATION – I understand that withholding information requested on this application or falsifying information submitted through the application process will make me ineligible for admission to the university or subject to dismissal. I certify that the statements I have made on this application and in all other application materials submitted are complete and true.

   (Your signature and date are required before NIU can process this application.)

   SIGNATURE _____________________________________________ DATE __________________________

   53  54  55  56