Form for Reviewing an International Linkage Agreement
April 23, 1997; Edited November 22, 2016

The initiator(s) of the proposed agreement should fill out this form, attach a draft of the proposed agreement and submit both to:

Vice President
Division of International Affairs
Williston Hall 406

1. Initiator of the proposed agreement at NIU:
   a. Unit(s) at NIU that will be involved:
      
      Department(s):
      
      College(s):
      
   b. Principal contact(s) regarding the proposed agreement:
      
      Name(s):
      
      Rank/title(s):
      
      Campus address(es):
      
      Tel: Fax: E-mail:

2. Partner institution abroad:
   a. Name:
   b. Country:
   c. Address:
   d. Principal contact(s) regarding the proposed agreement:
      
      Name:
      
      Rank/title:
      
      Address:
      
      Tel: Fax: E-mail:

3. Scope/purposes of the agreement (check as many as apply):
   a. ___ Research
   b. ___ Study abroad
   c. ___ Student work/internships
   d. ___ Student exchange
   e. ___ Faculty exchange
   f. ___ Teaching
   g. ___ Technical assistance
   h. ___ Public service
   i. ___ Exchange of library and other materials
   j. ___ Professional development
   k. ___ Other specify:

4. Impact of agreement on the unit(s):
   a. Please briefly describe how the proposed agreement will serve or impact the unit(s) that will be part of the agreement (impact on the internationalization of teaching, research, public service
functions, on the unit(s)' students and on faculty members, etc.):

b. Please briefly describe how the proposed agreement fits into and serve the scholarly missions (transmission, generation, and preservation of knowledge) of the university and to internationalize the university:

c. Briefly describe any anticipated costs (financial, other resources, or other costs), if any, that will have to be used for implementing the proposed agreement:

5. Approvals for the proposed agreements:

a. The principal initiator(s) of the agreement: The information on this form is correct to the best of my knowledge. In the event that this exchange is approved, I agree to abide by all applicable institutional, partner, and sponsoring agency policies and procedures of Northern Illinois University and __________________________

(Name of the partner institution)

Signature(s) of the principal NIU initiators:

________________________________________  __________________________
(Signature)  (Date)

________________________________________  __________________________
(Signature)  (Date)

b. Department Chair(s) or academic unit Director(s): The signature(s) of the Chair(s) of the department(s) or Director(s) of the academic unit(s) involved is required:

________________________________________  __________________________
(Signature)  (Date)

________________________________________  __________________________
(Signature)  (Date)

c. Dean: The signature(s) of the Dean(s) involved is required:

________________________________________  __________________________
(Signature)  (Date)

________________________________________  __________________________
(Signature)  (Date)

6. Draft agreement:

Please attach a draft of the proposed agreement to this form. Submit both to the Vice President of the Division of International Affairs, Williston Hall 406.