

CONSTITUTION OF THE FACULTY OF THE SCHOOL OF MUSIC

PREAMBLE

It is the mission of the School of Music to fulfill the stated purposes of Northern Illinois University and the College of Visual and Performing Arts. Moreover, the school has a mission that carries it well beyond its academic offerings. The faculty of the School of Music is resolved to strive for the highest level of professional attainment in all that it does, and to transmit to its students a commensurate level of professional training in a broad university environment, coupled with service to the community, the university, state and nation.

To that end, this constitution is established by the faculty of the School of Music, subject to the limitations specified in appropriate regulations of the college and the university and its governing bodies.

ARTICLE 1: DEFINITIONS

1.1 The Faculty

1.1.1 The faculty of the School of Music shall consist of those persons identified by the Board of Trustees as holding regular, temporary, or adjunct faculty appointments in the School of Music at Northern Illinois University.

1.2 The Administrative Staff

1.2.1 The administrative staff of the school shall be those members of the faculty whose administrative assignments are specifically confirmed by contractual arrangements with the university:

1.2.1.1 The director;

1.2.1.2 The assistant director;

1.2.1.3 Such other staff members as shall be duly appointed according to established school, college, and university procedures.

1.3 The Standing Committees

1.3.1 The standing committees of the school are regularly-elected committees whose membership, responsibilities, and procedures are determined by this Constitution and its Bylaws.

1.4 Faculty Area Coordinators

1.4.1 Faculty area coordinators are individual faculty members from the principal instructional areas who are elected by the faculty to facilitate communication and expedite the work of the school.

1.5 Coordinator of Graduate Studies

1.5.1 The coordinator of graduate studies is a member of the graduate faculty appointed by the director of the School of Music in order to facilitate communication and expedite the work of the school.

ARTICLE 2: RESPONSIBILITIES OF THE DIRECTOR AND ASSISTANT DIRECTOR

2.1 The responsibilities of the director of the School of Music are determined by the policies and regulations of the school, college, and the university, as specified in the Bylaws and other regulatory documents of those units.

2.1.1 Consistent with those responsibilities, the director shall be the chief advocate of school interests and shall, to the fullest extent possible, provide the leadership necessary to maintain professional standards, preserve academic freedom, and promote the welfare of the students, faculty, and staff.

2.2 The responsibilities of the assistant director shall be determined by the director, consistent with school, college, and university regulations as specified in the Bylaws and other regulatory documents of those units.

ARTICLE 3: RESPONSIBILITIES OF THE FACULTY

3.1 It shall be the responsibility of the members of the faculty to:

3.1.1 Fulfill their responsibilities as teachers, artists, and scholars as defined by their individual assignments;

3.1.2 Keep the school program consistent with the needs of its constituents;

3.1.3 Maintain a continuing and critical scrutiny of the school's curricular offerings and insure that course content accurately reflects the course description in the official university catalog;

3.1.4 Receive recommendations from the Curriculum and Assessment Committee, and take appropriate steps when desirable to improve course offerings;

3.1.5 Participate in the development of school policy;

3.1.6 Participate in the assessment of personnel needs and in the selection of faculty;

3.1.7 Determine the number and structure of the standing committees of the school as specified in this Constitution and its Bylaws;

3.2 Consistent with university, college, and school policy, the faculty, through the Personnel Committee, shall:

3.2.1 Annually review and evaluate faculty performance;

3.2.2 Make appropriate recommendations to the college and university concerning the awarding of tenure and promotion, the termination of faculty employment, the determination of salary increments, and the granting of sabbatical leave.

ARTICLE 4: AMENDMENT PROCEDURES

4.1 Amendment of the Constitution shall be accomplished in the following manner:

4.1.1 A proposed amendment may be presented in writing at any regular meeting of the school faculty, but no action shall be taken on a proposed amendment prior to the next regular faculty meeting;

4.1.2 Approval of the proposed amendment by a three-fourths vote of those faculty members eligible to vote.

4.2 All amendments shall be in accordance with the regulations of the college, the university, and the Board of Trustees.