Northern Illinois University
Undergraduate Student Request for Enrollment
In Graduate Level Course for Undergraduate Credit

_____ _____
Student Name **Student ID number**

_____ _____ _____ _____ _____ _____ _____
Course Prefix Course Number Section Hours Registration Code Term Year

Will this course be used in the student's program? Yes _____ No _____

If yes, provide the following information:

For which requirement will this course be used? RQ#_____LN#_____

If this course is being used as a substitute for another required course, what is the required course? _____

NOTE: Major department approval is required for substitutions. This form will be accepted in lieu of the standard Substitution Form.

Pre-requisites

Completed 90 or more hours toward baccalaureate degree: Yes _____ No _____

GPA of 3.00 or better or have previously completed a baccalaureate degree Yes _____ No _____

Financial Aid Note

If a student is enrolled in courses that do not count toward his/her degree, the hours cannot be used to determine enrollment status for financial aid purposes. Therefore, you cannot be awarded aid for graduate classes that do not count toward your undergraduate degree.

Signatures

_____ _____
Student Date

_____ _____
Undergraduate Program Advisor Date

_____ _____
Major Department approval (if required) Date

_____ _____
Major College approval Date

_____ _____
Graduate Faculty (Instructor of course) Date

Approved

_____ _____
Graduate School Date

Distribution: Graduate School; Registration and Records; Financial Aid