

**PUBLIC NOTICE AND AGENDA**  
**Policy Library Committee Meeting Minutes**  
**Monday September 21, 2020, 1:00 p.m.**  
**Via Microsoft Teams**  
**Northern Illinois University**  
**DeKalb, Illinois**

Voting Members Present:

- Rebecca Hunt
- Beth Ingram
- Betsy Hull
- Kendall Thu
- Cathy Doederlein
- Natasha Johnson
- Ann Kenney
- Therese Arado
- Roselyn Snell

Others Present:

- Greg Brady

Voting Members Absent

- Carolinda Douglass
- Jacob Sommer

I. Call to Order

Policy Librarian **R. Hunt** called the meeting to order at **1:02 p.m.**

II. Verification of Quorum

A quorum is established.

III. Approval of Meeting Agenda

**K. Thu** moved, second by **N. Johnson**

Agenda approved.

IV. Approval of Minutes for August 17, 2020

**N. Johnson** moved, second by **K. Thu**

Motion approved.

V. Public Comment

None.

VI. Unfinished Business

None.

VII. New Business

a. Discussion of Policy Library and Its Purpose

**R. Hunt** opened the conversation by providing a summary of the policy library and its development through a PowerPoint presentation. Discussion was open regarding the topics for possible changes to the Policy Library Committee. Most of the discussion was surrounded by the possible change in the policy review process. The suggestions that gained most traction is moving or eliminating the 30-day review comment. Another aspect is the frequency of the committee meeting. It was suggested that the committee meet on a quarterly basis. A short discussion on the possibly of decreasing the members on the committee. History was given why the committee is composed the way it is. Everyone seemed to understand the need to have all areas of the university represented on the committee. The discussion was left with **R. Hunt** to put the proposed changes to paper for review at the next meeting. There will be a discussion on the frequency of the committee meetings.

VIII. Announcements

IX. Adjournment

**R. Hunt** requests motion to adjourn.

**B. Hull** moved, second by **A. Kinney**

Meeting adjourned at **2:00 p.m.**