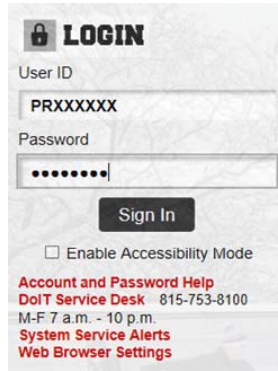


# Delegates: View Account Statements

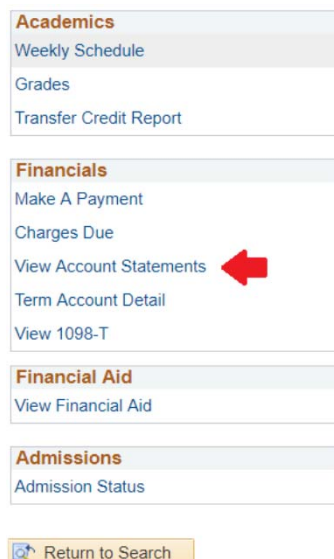
Log in to **MyNIU** by entering **https://sa.niu.edu** in your browser's address bar. Enter your User ID (PR-ID) and Password then click the **Sign In** button.



Click the **Shared Access** Tile.



Click **View Account Statements**.



In **View Account Statements**, you will see the a screen similar to below:

### Self Service Account Statements

Term	Bills Issued	<a href="#">View Statement</a>
Fall 2018	09/28/2018	<a href="#">View Statement</a>
Fall 2018	08/24/2018	<a href="#">View Statement</a>
Fall 2018	07/20/2018	<a href="#">View Statement</a>
Spring 2018	03/23/2018	<a href="#">View Statement</a>
Spring 2018	02/16/2018	<a href="#">View Statement</a>
Spring 2018	01/12/2018	<a href="#">View Statement</a>
Spring 2018	12/08/2017	<a href="#">View Statement</a>
Fall 2017	11/03/2017	<a href="#">View Statement</a>
Fall 2017	09/27/2017	<a href="#">View Statement</a>
Fall 2017	09/16/2017	<a href="#">View Statement</a>

Click **View Statement** to view the statement that corresponds to the term and bills issued date. Please see [niu.edu/bursar/account/statements/sample-statement.shtml](http://niu.edu/bursar/account/statements/sample-statement.shtml) for more information about your statement. Note that statements are issued monthly and **may not reflect your most current activity**.

